SIP Auto Debit Form

KYC acknowledgement is including SIP is less than I	mandatory for all inv Rs 50,000 per invest	estors w.e.f. (or in any rolli)1/01/201 ing 12-mo	1. Howe onth peri	ever in od or i	the case n a fina	e of Mic ncial ye	ro SIP/F ear) inst	Prucha tead o	ase o of PAI	f an i N pro	ndivi	dual her a	inve: ippro	stor (oved	if the	tota ımen	ıl amo ıt can	be a	of inv ccep	estm ted.	ent
Agent's Name and ARN	Sub Broker ARN	code S	Sub Agent	t Code		EUIN							Folio	o No								
						□ I/We he	reby confirm	that the EUI	N box ha	s been i	ntention	ally left	e e	First /	Applican	nt						
Transaction charges For Pc 10.00	00 and above: Unfront co	mmission shall be pa	aid directly by	the investor t	to the	or advice b	by the emplo	yee/relations	ship mana	ager/sale	s persor	of the	Signature	Seco	nd Appli	cant						
			ased on the investors' assessment			blank by mefus as this transaction is executed with or advice by the employee/relationship manager/ above distributor/sub broker or notwithstandi inappropriateness, if any, provided by the em manager/sales person of the distributor/sub broker.				employ	ee/relat	Sig	Third Applicant									
Name of First/Sole Applic		actors including serv	/ices rendered	by the distric	outor.	Illallagei/sa	lles person o	i the distribut	tor/sub bro	okei.	_				"	$\overline{}$		$\overline{}$		$\overline{}$		\equiv
Name of Guardian in case First / !		tal Letters)							+	$\overline{}$	+		+			+	\Box	+		+		H
E-Mail	sole i ppineant is a i milor (eapi	an 200010)							M	lobile	No					T	Т				1	\equiv
You will receive an acco	ount statement by e	-mail. If you	wish to	receive	a phys	sical sta	atemen	t please	e tick	: 🗆												
Fund Name			Plar	ıs: ☐ Regula	ar 🗌 Dire	ct Optio	ns: 🗌 Divi	dend Payor	ut 🗌 Div	vidend	Re-Inv	estment	t□ Div	idend	Sweep	Gr Gr	owth [Bonu	Ot	ners		
Each SIP Amount	Rs					SIP D	ate (for	monthly	y and	quart	erly o	ptions	5)	□ 1] 7		14	□ 2) C	25	,
CID F	ly (Minimum amount R	S 1000 Every W	/ednesday)	. 11	20)	SIP P	oriod	SIF	P Star	ting		SII	P End	ling		OI	R	Till	furth	er n	otice	e*
SIP Frequency ☐ Mont ☐ Quart	hly (Minimum amount terly (Minimum amount	t Rs 750 Minimu t Rs 750 Minim	m No of ins um No of it	nstallments	ts 7)					М	YY			M		Υ	3			2 (
SIP Top-up (Optional) (please \(\) to avail this facility\ Top up append Person in any rolling 12-month period)																						
Top-up amount Rs (The amount should be in multiples of Rs. 500 only). Facility SIP Top-up Frequency: Half-yearly Yearly (Quarterly SIP offers top-up frequency at yearly intervals only) If Micro SIP, supporting document/identification number:										10u)												
2 11 17	7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	ly 3ir ollers top-up ii	equency at yea	iny intervals t	7		.10 511,	Supporti	iig doc	umen	t/ lucii	tincuti	7			CD N						
Name of Account Holder (as in I	Dank account)		D. LICH		ACC	ount No						, T				CR No		ID* 🗆 (7 Od.		_
Bank			Branch/City								Acco	unt Typ	e ⊔S	R 🗆 I				r on the Ch				of FIRC.
Declaration: I/We • having read and	d understood the contents o	f the Statement of	Additional In	formation/So	cheme In	formation	Document	/addenda	issued to	o the S	SID and	d KIM t	ill date	•			_	ignat	1 1		- 17	
conditions for Auto Debit • have no	eme(s) as indicated in the ap received nor been induced	by any rebate or g	gree to abide gifts, directly o	by the term or indirectly	is, condit in makir	ions, ruies ng this inve	and reguli estment • (ations of th do not hav	ne scnen re any ex	ne(s) • xisting	Agree Micro	to the to SIPs/inv	erms ai Æstmer	na nts								
Declaration: I/We • having read and hereby apply for units under the scheconditions for Auto Debit • have not which together with the current appleategory of investors). The ARN holder	ication will result in the tota er has disclosed to me/us all	al investments exce the commissions (i	eeding Rs. 50, in the form of	,000 in a fir trail commi	nancial ye ission or a	ear or a ro any other n	lling perio node), pay	d of twelve able to hin	e month n for the	is (appl e differe	icable ent con	tor PAN npeting	N exem Schem	es		First /	Sole	Applic	ant / C	Guardi	an	
of various Mutual Funds from among	st which the Scheme is bein	ig recommenaea to	me/us.											_ [
Applicable to NRIs only: Please (✓) [from abroad through normal banking	channels or from funds in r	ny/our Non-Reside	ent External/O	rdinary Acc	ount/FCN	R Accoun	t on a \square I	Repatriation	n Basis [□ Noi	n-Repa	triation	Basis.	_			Sec	ond Ar	nlicar	ıt		
I/We hereby declare that all the par Management, its sponsor, their empl	ticulars given herein are tru oyees, authorised agents, se	ie, correct and coi rvice providers, rej	mplete to the presentatives (best of my of the distrib	/our kno butors lia	wledge an ble for any	d beliet. I/ conseque	/ We furthe ences/losse	er agree es/costs/c	e not to damage	o hold es in ca	Sundar ase of a	am Ass ny of t	set – he					p			
above particulars being false, incorre Management to disclose, share, remit	ect or incomplete or in case in any form, mode or mann	of my/our not intin er, all/any of the int	nating/delay i formation pro	n intimating vided by me	g any cha e/ us, incl	nges to the uding all c	e above pa hanges, up	rticulars. I/ dates to su	We here uch infor	eby aŭ rmatior	thorise r as an	Sundar d when	am Ass provid	et ed			Th	ird Apr	licant			
IWe hereby declare that all the par Management, its sponsor, their empl above particulars being false, incorre Management to disclose, share, remit by me'us, to any Indian or foreign go without any obligation of advising m	vernmental or statutory or jue lus of the same. I/We hereb	udicial authorities/a ov agree to provide	gencies, the t any addition	ax/revenue al information	authoritie on/docun	es and othe gentation t	r investiga hat may b	tion agenc e required	ies and in conn	SEBI re ection	egistere with th	ed interr nis appl	nediari ication	es R	equest	Date	DÏ) M	M	Y	Y	Y
Authorisation & S						<u></u>		ank Account				'_		_=		==						=
To, The Branch Manager,	U			(Name of				anit / tecouni	(i idilioci							1						_
This is to inform that I/We have registered for payment towards my investment in Sundara authorise the representative carrying this ECS		e (Debit Clearing) / Dir m my/our below ment				iy 'e																
aumorise the representative carrying this ECS I/We hereby declare that the particulars given	above are correct and express my	anuing instruction man willingness to make pa	uate Form to get yments referred a	ıı verified & ex aboye thorugh	xecuted. participatio	n																
IWe hereby declare that the particulars given in ECS (Debit Clearing) / Direct Debit / Standi information, IWe would not hold the user in Company Limited, about any changes in my l	ing Instruction. It the transaction is institution responsible. I/We will all pack account. I/We have read and a	delayĕd or not effected so inform Sundaram M agreed to the terms and	I at all of reasons Iutual Fund / Sui I conditions men	ot incomplete ndaram Asset I tioned overlea	e or incorre Managemei f.	nt First	/ Sole App	olicant / G	Guardian	n		Seco	ond Ap	plica	nt			7	hird A	pplica	nt	

Toll Free: 1800 103 7237 (India) +91 44 49057300 (NRI)

SMS SFUND to 56767

E-mail: customerservices@sundarammutual.com (NRI): nriservices@sundarammutual.com

www.sundarammutual.com

Sundaram Mutual Fund

Guide to investing through Systematic Investment Plan (SIP)

With effect from August 01, 2009 PAN not required for Micro SIP

KYC acknowledgement is mandatory for all investors (w.e.f. 01/01/2011). Further, SEBI has introduced enhanced KYC process for Investors effective from January 01, 2012. Existing KYC compliant investors can continue to invest as per current practice. In cases where total amount of SIP installments exceed Rs 50,000 per investor (who is currently not KYC compliant) in any rolling 12-month period or in a financial year, the investor has to undergo the revised KYC process. Please visit the branch office(s) of Sundaram Asset Management Company Limited at your location for further details.

However, Permanent Account Number (PAN) is not required for Micro SIP of an individual investor if the total amount of installments is less than Rs 50,000 per investor in any rolling 12-month period or in a financial year. This exemption is not applicable to other purchase transactions even if the amount is less than Rs 50,000 in any rolling 12-month period or in a financial year.

Investors who are Individuals are exempt from furnishing details of Permanent Account Number (PAN) for investments through Systematic Investment Plans (SIPs) up to Rs. 50,000/- per year per investor

(hereinafter called Micro SIP).

Investors who wish to invest through Micro SIP will be required to produce a copy of any one of the specified photo identification documents instead of PAN. Supporting document must be current and valid. Supporting document copy shall be self attested by the investor / attested by the ARN holder mentioning the ARN number. While making subsequent Micro SIP applications with a mutual fund, investor can quote the existing folio number where a Micro SIP has been registered for all subsequent investment through Micro SIP in that folio and therefore need not resubmit the supporting document.

List of Specified Photo Identification Documents

- Voter Identity Card
- Driving License
- Government / Defense identification card
- Photo Ration Card
- Photo Debit Card (Credit card not included because it may not be backed up by a bank
- Employee ID cards issued by companies registered with Registrar of Companies (database available in the following link of Ministry of Company affairs http://www.mca.gov.in/DCAPortalWeb/dca/MyMCALogin.do?method=setDefaultProperty&mod
- Photo Identification issued by Bank Managers of Scheduled Commercial Banks / Gazetted Officer / Elected Representatives to the Legislative Assembly / Parliament
- ID card issued to employees of Scheduled Commercial / State / District Co-operative Banks.
- Senior Citizen / Freedom Fighter ID card issued by Government.
- Cards issued by Universities / deemed Universities or institutes under statutes like ICAI, ICWA,
- 12. Permanent Retirement Account No (PRAN) card issued to New Pension System (NPS) subscribers
- Any other photo ID card issued by Central Government/ State Governments/ Municipal authorities/ Government organizations like ESIC/ EPFO

Eligibility for Exemption: This exemption will be applicable only to investments made by individuals including minors, joint holders, sole proprietary entities and, NRIs but not PIOs. HUFs and other categories will not be eligible for Micro SIPs. The exemption will be available where the total amount of installments under SIP in a rolling 12-month period or in a financial year i.e. April to March, does not exceed Rs 50,000. This exemption will not be applicable to purchase transactions other than through SIP. The Registrar & Transfer Agents (RTA) – Sundaram BNP Paribas Fund Services Limited will adopt the procedures prescribed by Association of Mutual Funds in India from time to time in this regard.

Transactions not covered: If the Supporting Documents are not submitted or once the cumulative investment exceeds in a rolling 12 month period / financial year Rs 50,000, the Investor will be required to comply with the procedures relating to PAN/KYC norms as applicable to investments under other categories, failing which the application for investment will be rejected.

Read before enrolling for an SIP

- SIP facility is available for schemes covered in the KIM.
- First-time' investors must use SIP Application Form and existing investers in the schemes of Sundaram Mutual must use SIP Enrollment/Renewal Form.
- SIP investment can be made on any stock market working day. An investor must choose specific

dates of the month/quarter by (i) Auto debit or (ii) Cheques facility

- SIP Application Form and SIP Renewal Form must be completed in English using block letters and submitted at offices of Sundaram Asset Management or Investors Service Centres of SBNPPFS. Please do not submit SIP forms to collection banks.
- For the first installment a cheque must be issued. For second and subsequent installments, an investor can choose auto debit (recomended as it is efficient, easy, more secure and timely) or provide post dated cheques.
- SIP dates -

 - 1, 7, 14, 20 or 25 of the month as SIP date for monthly option. 1, 7, 14, 20 or 25 of the beginning month of each quarter as SIP date for quarterly
 - Only one installment per month/quarter is allowed under one SIP registration.
- You'can invest a fixed amount every week, month or quarter. Minimum investment amount: Rs.1,000/- for weekly, Rs.250/- for monthly SIP and Rs.750/- for quarterly SIP.
- The minimum number of cheques under monthly installment should be 20 and for quarterly installment should be 7 for SIP based on the minimum amount. For higher amounts the number of installments and cheques can be lower subject to investing at least Rs 5000 during the SIP
- The cheque should be drawn in favour of the fund name and crossed "a/c payee only". It should be made payable at the location of the branch of Sundaram Asset Management or Investors Service Centre of SBNPPFS. On receipt of the post-dated cheques the Registrar and Share Transfer Agent - SBNPPFS - will send a letter to the unit holder confirming that his or her name has been enrolled for the SIP.
- An investor must submit only one cheque for each month/quarter for the SIP period. All cheques must be for the same amount and carry the same date that is selected by the investor.
- If an investor opts for SIP through post dated cheques, all cheques must be for the SIP date that has been chosen. The cheque will be presented on the same or the next working day and units will be allotted at the applicable NAV.
- Units will be aflotted on the above applicable dates. In case the date is a Non-Business Day, the immediate next Business Day will be considered for the purpose of determining the applicability of
- A consolidated account statement (CAS)\(^\) for each calendar month to the Unit holder(s) in whose folio(s) transaction**(s) has/have taken place during the month shall be sent on or before 10th of the succeeding month by mail/e-mail.

*Consolidated Account Statement (CAS) shall contain details relating to all the transactions**

carried out by the investor across all schemes of all mutual funds during the month and holding at the end of the month including transaction charges paid to the distributio. "**The word transaction' shall include purchase, referention, swirtch, dividend payout, dividend reinvestment, systematic investment plan, systematic withdrawal plan, systematic transfer plan and bonus transactions.

In case of a specific request received from the Unit holders, the AMC/Mutual Fund will provide the account statement to the investors within 5 Business Days from the receipt of such request.

For the purpose of sending CAS, common investors across mutual funds shall be identified by their Permanent Account Number (PAN). The CAS shall not be received by the Unit holders for the folio(s) not updated with PAN details. The Unit holders are therefore requested to ensure that the folio(s) are

Investors are requested to note that the existing practice of sending of Statement of Account to the unitholders will continue until the date of sending Consolidated Account Statement is finalized by all the AMCs.

- Investors should, as far as possible, opt to receive account statement by e-mail to make a contribution to the environment.
- If two consecutive post-dated cheques are returned unpaid by the bank, the SIP will be terminated and the balance cheque(s) if any, will be returned.
- Investor will have the right to discontinue the SIP facility at any time by sending a written request to offices of Sundaram Asset Management or Investors Service Centres of R&T. This request notice should be received at least 21 days prior to the due date of the next payment. On receipt of such request, the SIP facility will be terminated and the unused post dated cheque(s) will be returned to the investor. If the investor has opted for the auto debit facility, the instructions for this purpose
- Investors can opt for the facility of 'till further notice' for SIP through ECS/Direct Debit by ticking the appropriate box in 'Application Form' and 'SIP Enrollment and Auto Debit form'. The date

may be taken as 31/12/2031 in case the bank needs to input a specific date in their system. Investor will have the right to discontinue the SIP facility at any time by sending a written request to offices of Sundaram Asset Management or Customer Care Centres of R&T. This request notice should be received at least 21 days prior to the due date of the next payment. On receipt of such request, the instructions for the auto debit facility would also be deactivated.

SIP Auto Debit facility: Terms & Conditions

- This facility is offered using RBI's Electronic Clearing Service (ECS). By opting for this facility, you agree to abide by the terms and conditions of the ECS facility of Reserve Bank of India available at www.rbi.gov.in and www.sundarammutual.com.
- To avail this facility you must submit SIP Auto Debit form with a cancelled cheque. You must also indicate 9-digit MICR number available in your cheque leaf.



- SIP Auto Debit Form along with first cheque should be submitted to offices of Sundaram Asset Management or Investors Service Centres of R&T.
- The first cheque should preferably be drawn on the same bank account that is to be registered for ECS (Debit Clearing). If the cheque is drawn on any other bank, an investor must provide a photocopy of the cheque of the bank / branch for which ECS (Debit Clearing) is to be registered. Investors need not submit the First Cheque for SIP enrollment if:
 - The SIP Auto Debit Facility Enrolment Form is attested by the Bank from which SIP installment will be debited or
 - Copy of the cancelled cheque or photocopy of the cheque of bank account from which the SIP installment will be debited is attached to the form.
- There shall be a gap of at least 30 days between the dates of the initial investment and the first SIP auto-debit installment for a monthly SIP. This gap must at least 90 days for a quarterly SIP. The following documents may be submitted at least 40 days before the first SIP date:

New Investors	Existing Investors
SIP Application Form	SIP Enrolment/Renewal Form
SIP Auto Debit Facility Form	SIP Auto Debit Facility Form
First SIP Cheque	First SIP Cheque

- Your Bank Branch through which you want your SIP Auto Debit to take place should participate in local MICR Clearing.
- If investor mentioned the At Par MICR number for ECS i.e. MICR starting with 000 or ending 000, investor should mention the branch name and city name of bank particulars column.
- In case your bank decides to cross-verify the ECS auto-debit mandate with you as the bank's customer, you will have to complete the process.
- An investor who opts for this facility will recieve an acknowledgement of registration for Auto
- The amount of the first cheque need not correspond to the value indicated for each SIP installment using Auto Debit facility. The SIP installments will be for the same amount. Auto Debit of the SIP amount will usually be processed on the date chosen by you or the next
- working day. SIP is available only on select dates of a month: 1, 7, 14, 20 and 25.'

 Auto Debit of SIP will start after 30 days from the date of SIP Application.
- Three consecutive Auto Debit failures/rejections will lead to closure of the SIP. Sundaram Mutual Fund, its Investment Manager, Registrar and other service providers will not be
 - For any transaction failures due to the refusal of the bank to register the SIP mandate or
 - rejection of the transaction by your bank / branch.

 If the transaction is delayed or not effected or your bank account is debited in advance or after the specific SIP date due to various clearing cycles of ECS.
 - For any damages / compensation for any loss/damage, to name few, incurred by you as a result of use of this facility by you. Sundaram Mutual Fund holds the right to reject application forms with incomplete information
- regarding SIP preferences. Such applications along with cheques will be returned to the investor with a communication.
- Cities in which ECS facility is available may be modified / updated / changed / removed entirely at the discretion of Sundaram Mutual Fund without assigning any reasons or prior notice.

Toll Free: 1800 103 7237 (India) +91 44 49057300 (NRI)

SMS SFUND to 56767

E-mail: customerservices@sundarammutual.com (NRI): nriservices@sundarammutual.com